

# INGLEWOOD PRIMARY SCHOOL

## P&C MEETING

9 AUGUST 2016

### **Attendees**

Niel Smith  
Wayne Houlton  
Narelle Marriott  
Jodie Clarkson  
Karen Boyle  
Tamara Tesic  
Helen Betteridge  
Sam Thompson  
Amanda Hawkins  
Sharon Giacci  
Sharon Marshall  
Aileen Johnson  
Bronwynne Jones  
Katherine Licciardello  
Carmen Smith  
Rose Symons  
Brooke Arrowsmith

1. **Welcome**  
Meeting opened at 7.03
  
2. **Apologies**  
Vanessa R  
Jasmyn C  
Elyssa W  
Emma O  
Mel T  
Helen G
  
3. **Minutes of the previous meeting**  
14 June  
Carmen moved, Brooke seconded
  
4. **Matters Arising**  
  
**4.1 Election of new President**  
Niel reminded new attendees to be paid members to be able to vote. Also offered to be contacted if anyone had any questions or wanted to have a conversation around putting hand up to take on the Presidency role. Let the group know that if no president elected by the end of the September

meeting the uniform shop and canteen would need to stop trading. All members asked to consider and put the word out.

## **5. General Business**

### **5.1 Registration of the Fathering Project**

Niel handed out the terms of reference for the Fathering Project Committee. Some events might involve dads and kids, some just for dads. Fathering project suggest one event per term. 5-7 dads put their hand up to be on a committee.

[Motion 010816](#)

[Motion to have a sub committee of the Inglewood Primary School P&C.](#)  
[Moved Wayne, seconded Katherine.](#)

### **5.2 New Building Project**

Niel updated the group about the new building project. A lot has been going on with regards to this. The process so far explained by Niel. A design presented by Niel. Was presented to the school board tonight and will be mentioned at the assembly on Friday. Niel will do an information session for parents.

### **5.3 Uniform Update**

To streamline the uniform choices and have one supplier is the goal. Nell Gray will probably be the chosen supplier. They will be opening a store right near the school on Beaufort St.

Two options kept will be second hand shop and payment plan if required by families. Niel showed a few examples of new items for each season. Will put together a display for parents to see. Brooke asked if information re shoes could go out to parents ie. Trainers are the most popular option. Niel suggested putting the info in the parent information book.

## **6. Vice President's Report**

Robert Prior has asked for responses to his request for information for the newsletter when he requests it. Currently information is getting to him too late. Request to give information for facebook to Narelle.

## **7. Secretary's Report**

New letterhead for P&C letters now in line with the school's letterhead.

## 8. Treasurer's Report

### Canteen

June Sales were \$6,152 down significantly on last years \$7,814 in June. However our expenses have also decreased now with Helen Rietveld's redundancy.

July Sales \$2,022, generally consistent with last year and obviously a school holiday period.

Current account balance as at 9<sup>th</sup> August is \$10,479 with approximately \$1,079 worth of invoices to be paid today to come off that balance.

Additional items to note:

Karen reports that there has been a keen take up from Pre-primary students for the Thursday lunch delivery, so this has generated some additional sales income this term.

Propose a motion to implement Karen's annual pay rise of 4.5% effective as at 1 July. This is a half percent higher than the 4% increase under the Award.

[Motion 020816](#)

[Motioned by Carmen to implement Karen's pay rise. All voted in favour.](#)

### General

Cake stall on election day, tea towels and Rollerdrome all raised funds in July.

June income \$1 375.56

June expenditure \$4 303.77

June closing Balance \$15 890.88

July income \$9 087.89

July expenditure \$115.18

July closing balance \$24 863.59

### Uniforms

Account Balance 9 August \$13 168.37

Committed Funds \$2 252.80

Stock holding 9 August \$21 492.80

## 9. Subcommittee Reports

### Canteen

Two really successful theme days. Discussion around difficulties with little kids missing out as bigger kids rush down and get to the front of the queue.

Sports carnival – discussion around food/lunch for the sports carnival. It was decided that parents would be responsible for their kids lunches on this day. Niel will discuss with Karen tomorrow other issues around the canteen on that day.

## **Events**

Walkathon – postponed last week. Not looking good for this week. Alternative is to hold it in term 4.

Election day successful.

Rollerdrome successful

Entertainment books – still 5 available.

Finding Dory flyers gone out and on the school app.

Fathers Day stall going ahead.

Quiz night cancelled for this year

Disco end of October

Welcome night needs a coordinator. Sonya Mahoney has a full handover for someone to take over. Discussion around the need for more promotion about Welcome Night long before the year starts. Let new enrolments know when they enrol or at the parent meeting.

Inglewood Monday Night Markets – have been approached by Matt Seabrook of Stuart Weston to use their tent once a month to have a stall of some kind. Suggested by Wayne to put it out to the broader school community for ideas. Carmen will talk with Matt and find out some more details

## **Uniform**

Faction carnival stock in. Will have uniforms at PP prior to sports carnival.

## **PPK**

Walkathon

Daffodil day - Mondo not donating sausages for daffodil day this year. Will purchase from another local butcher. Karen offered to cook the sausages.

## **Motion 030816**

[Helen motioned for the P&C to contribute \\$130. Voted and all in favour.](#)

Helen also asked if the P&C could fund \$694 for listening post resources. More information to be gathered for the next meeting.

Kath will look at what has been spent so far that was allocated to teachers at the start of the year.

## **Walking School Bus**

Nothing to report

## **Safety House**

Sharon reported that she has been contacted to see if we want to have a safety house show. Cost is \$350 for a 35 minute show. It is run in September. Niel discussed that September is too busy. Tamara suggested looking in to the free RAC safety show and will bring info to the next meeting.

**10. Principal's Report**

Acknowledged the great work that Helen has done over the last 18 months and has been an asset to the committee.

**11. Next Meeting**

Meeting closed at 8.40pm.

Next meeting 13 September 2016.