



Inglewood Primary School P&C Association

General Meeting Minutes

Tuesday 12 June 2018

Main Campus

1.	Welcome, quorum, and minutes
1.1	Ben Bartlett (P) opened the meeting at 7:08pm
1.2	Quorum was satisfied with 12 financial members.
1.3	The minutes of the 08 May 2018 P&C meeting were approved without amendment.
2.	President's Report
2.1	Ben distributed correspondence regarding: <ul style="list-style-type: none"> workers' compensation insurance (to Treasurer); Fathers' Day gift catalogue (to Brooke); WA Education Awards (which had previously been advertised in the newsletter); and letter from Electoral Commission regarding charities reporting and accountability (to Treasurer).
2.2	BBQs Galore are offering the P&C an \$800 BBQ for \$600 (i.e. a 20% discount). If the P&C purchase the BBQ now it will be available for the Tim Hammond by-election. PASSED: \$600 authorised for BBQ purchase.
3.	Treasurer's Report
3.1	The monthly report was tabled.
3.2	\$10,000 has been drawn down from the term-deposit to honour funding commitments. A further \$10,000 will likely be drawn down in July.
3.3	The 2016 audit is nearly complete. A new auditor needs to be found to audit the accounts from 2017 onwards (as the Treasurers began their appointment in 2017 and

	are conflicted out). No one has volunteered, and there is no professional interest (as the job is too small). To be revisited in next meeting.
4.	Sub-Committee Reports
4.1	CANTEEN:
4.1.1	No report.
4.2	EVENTS:
4.2.1	The By-Election is scheduled for 28 July 2018. P&C will run food stalls to raise funds. PASSED: \$500 authorised to source P&C banners for use at by-election and future events.
4.2.2	Brooke requested funds for the Fathers' Day stalls at the main campus proposed for Week 7. PASSED: \$800 authorised for Fathers' Day stalls.
4.2.3	Classes are able to book up to 4 Bunnings sausage-sizzle fund-raising sessions each year. Bookings are available for 2019. Janine will check with the Class Reps. if any of the individual classes want to fund raise for year-specific items (e.g. Lego Mindstorm).
4.2.4	Tea-towels: Prices have been static for 10 years. Normally raises ~\$750. Agreed primary focus is as a community event rather than fund raiser. PASSED: Tea-towels to sell for new price: \$15 for 1; \$30 for 3.
4.2.5	Inglewood PS bags (to capitalise on ban on single-use plastic bags): artist designs circulated. Artist has asked for name to be included on the bag. Lizard and dragon design selected, with school name at top. Bags to sell for \$20 each (there is no discount for bulk ordering).
4.2.6	Disco scheduled for 26 October 2018. Quiz Night to be scheduled for late-November 2018.
4.3	PPK
4.3.1	The PPK thanked the P&C for the Farmyard on Wheels, which was a great success.
4.3.2	Mothers' Day Stalls: raised \$660.
4.3.3	PP will be holding Daffodil Day in August.

	PASSED: \$200 authorised for Daffodil Day.
4.4	FATHERING PROJECT
4.4.1	The Scavenger Hunt was a success, with great attendance.
4.4.2	Camping event to be scheduled in Term 4.
5.	Principal's Report
5.1	Faction Carnival to be added to Term Planner.
5.2	New signage purchased. New desks for Y3s. New Y4s and Y5s desks ordered.
5.3	New PP cubby-house to be installed in the first week of the school holidays.
5.4	Thank you to P&C for funds raised for limestone capping.
5.5	Four staff are participating in full-day learning sessions. Some good ideas to share re: numeracy.
5.6	Good feedback from ABC radio.
5.7	Consistent locum teacher engaged for Y1.
5.8	The new building means spare rooms are available. Particularly as school numbers haven't yet increased as much as planned. Strategic plan to be drafted to ensure best use of spare rooms. An additional \$17k per year in cleaning costs for the new building is being absorbed into the budget.
5.9	The Business Plan is now available.
5.10	Sports Carnival scheduled for 31 August 2018.
5.11	Graduation provisionally scheduled for Week 8 of last term (so as not to clash with swimming lessons). Class awards will be 2pm on the last day.
6.	Any Other Business
6.1	Circulated letter from parent: proposing First-Aid training and excursion to Constable Care for Y3s and up.
6.2	Discussion re: uniform concerns re: jackets and jumpers (thickness etc.). Significant parent consultation was undertaken before uniform options were finalised. A lighter

	jacket is being sold for a similar price for a 12-month trial run. Any concerns should be directed to the uniform shop.
6.3	Request for veggie-patch at PP campus. P&C can probably fund, but should be facilitated by Parent Liaisons, rather than P&C.
6.4	Items for Newsletter: <ul style="list-style-type: none"> • tea-towels and bags; • request for auditor; and • no parking in 'kiss-and-ride' spots (re-use previous wording).
7.	Date and location of next meeting
	7:00pm on Tuesday 14 August 2018 in the 'Multi-purpose Room' in the new building.

Meeting closed: 8:40pm

Annexure A – Member Attendance

1	Arrowsmith, Brooke	
2	Bartlett, Ben	President
3	Bertola, Louise	
4	Bourke, Natasha	
5	Garner, David	Secretary
6	Hawkins, Amanda	Co-Treasurer
7	Heidi, Lewis	
8	Huntley, Brenden	Vice-President
9	Husband, Jan	
10	Maddalena, Tanya	
11	McLernon, Elyssa	Events Coordinator
12	Pougnault, Rebecca	Treasurer

13	Bersan, Janine	Ex-officio (Principal)
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Annexure B – Agenda



INGLEWOOD PRIMARY SCHOOL P & C GENERAL MEETING AGENDA

Date: Tuesday 12 June 2018

Time: 7:00pm

Location: Main School Campus (New building)

1. Welcome and confirmation of quorum;
2. Confirmation of minutes of 13 March 2018 General Meeting;
3. President's Report;
4. Treasurer's Report;
5. Sub-committee Reports:
 - a. Canteen
 - b. Events
 - c. PPK
 - d. Fathering Project
6. Principal's Report;
7. Items for Newsletter;
8. Any Other Business;
9. Date and location of next General Meeting.