



Inglewood Primary School P&C Association

General Meeting Minutes

Tuesday 09 April 2019

Staff Room

1.	Welcome, quorum, and minutes
1.1	Lys McLernon (VP) opened the meeting at 7:00pm
1.2	Quorum was satisfied with 14 financial members.
1.3	The minutes of the March P&C General Meeting were approved without amendment.
2.	President's Report
3.1	No report tabled.
3.	Treasurer's Report
3.1	Rebecca Pougault tabled and went through the Treasurer's Report.
4.	Sub-Committee Reports
4.1	CANTEEN SUB-COMMITTEE:
4.1.1	The canteen has been renamed to <i>La Cantina</i> .
4.1.2	The canteen sub-committee is considering purchasing a Thermomix.
4.1.3	The canteen sub-committee has confirmed with the council that the canteen does not need steel benches in order to handle raw meat. The canteen will still need an exhaust fan installed, but otherwise the canteen may be able to consider new menu items without the need for a significant capital investment.
4.1.4	A parent asked why the canteen did not deliver to the Kindy campus. It is because of logistical difficulties. The canteen sub-committee will consider whether it can add another delivery date for the PP campus.

4.1.5	There is a new menu for Term 2. The canteen sub-committee is authorised to set prices for the new menu at its discretion.
4.2	EVENTS COORDINATOR:
4.2.1	The Quiz Night is confirmed (with over 50 volunteers) and will have an 80s theme.
4.2.2	A Donation Sub-Committee has been formed for the Quiz Night and is chaired by Kylie Rogers.
4.2.3	The Quiz Night catering will be provided by Black Pig (subject to agreeing cost – otherwise pizza).
4.2.4	Paper tickets will be sold as well as online Eventbrite tickets. The ticket price is still being determined.
4.2.5	A box has been placed in the main campus reception for alcohol donations. The PPK class reps will also seek donations from PPK parents.
4.2.6	Volunteers are needed for Election day on 18 May.
4.3	PPK
4.3.1	Donations are being collected for the Mothers' Day stalls in the first 2 weeks of Term 2.
4.4	FATHERING PROJECT
4.4.1	No report tabled.
4.5	WALKING SCHOOL BUS
4.5.1	There will be a walking school bus from the main school to the PP campus on Mondays in Term 2. The sub-committee hopes to expand this to more days and is seeking volunteers.
4.5.2	There was a typographical error in the consent forms that will be corrected.
4.5.3	The walking school bus sub-committee will submit a funding request for suitable hi-vis.
4.5.4	It was unclear whether the P&C insurance policy covers the walking school bus. Amanda will send a copy of the policy to Alan for review.

5.	Principal's Report			
5.1	Janine was an apology for the meeting and so no Principal's report was tabled.			
6.	Funding Requests			
6.1	The funding requests included as Annexure D were tabled for consideration.			
6.2	The P&C resolved the following:			
	No.	Project	Cost	Outcome
	1	Artist in residence	\$12,000	Pre-approved.
	2	Outdoor sandpit share sails	\$4,000	Further details to be requested for next meeting.
	3	Carnevale masks craft materials	\$150	Approved.
	4	Visual Art – canvas and drying rack	\$782	Approved.
	5	Blue bots for main campus More Bee Bots for PP	\$2,187	Request the submissions for items 5 and 8 are combined and resubmitted with more detailed price breakdown.
	6	iPads for each class	\$11,884 (school to contribute 50%)	Will reconsider in Term 3 if still requested. Will ask for presentation on how the funding adds value if so.
	7	Interschool Soccer shirts (x 2 teams)	\$359	Approved.
	8	Bee Bots and water play kits for Kindy	\$2,827	Request the submissions for items 5 and 8 are combined and resubmitted with

				more detailed price breakdown.
	9	Replacement equipment for PP playground	\$3,950	\$2,000 approved now. Will reconsider the remainder in Term 3. Request a separate submission for the monkey bars.
	10	Replacement Technology trolley	\$6,000	Request more details for next meeting.
	11	Book prizes (PP + 21 classes)	\$1,300	Approved.
	12	Kindy Farmyard on Wheels	\$600	Approved.
	13	New Library books	\$1,705	Approved.
	14	Sports Medallions for swimming and sports carnivals	\$600	Approved.
	15	Athletics carnival ribbons	\$500	Approved.
	16	Mathletics program	\$7,000	Pre-approved.
	17	Early childhood transition buses	\$400	Approved.
	18	Daffodil Day Fundraiser	\$200	Approved.
6.3	The P&C also approved \$200 for Milo and fruit for Walk to School Day on 17 May.			
7.	Date and location of next meeting			
7.1	7:00pm on Tuesday 14 May 2019 at the PP campus.			

Meeting closed: 8:45pm

Annexure A – Member Attendance

1	Alan Moroni	
2	Aileen Honan	
3	Eve Pantany	
4	Amanda Hawkins	
5	Rebecca Pougault	
6	Bronwynne Jones	
7	Lys McLernon	
8	Steve Lani	
9	Tanya Lawton	
10	Carmen Smith	
11	Brooke Arrowsmith	
12	Tamara Cook	
13	Martina Helsby	
14	David Garner	

Annexure B – Agenda



INGLEWOOD PRIMARY SCHOOL P & C GENERAL MEETING AGENDA

Date: Tuesday 09 April 2019

Time: 7:00pm

Location: Main School Campus (Staff Room)

1. Welcome and confirmation of quorum;
2. Confirmation of minutes of 12 March 2019 General Meeting;
3. President's Report;
4. Treasurer's Report;
5. Sub-committee Reports:
 - a. Canteen
 - b. Events
 - c. PPK
 - d. Fathering Project
6. Principal's Report;
7. Items for Newsletter;
8. Any Other Business;
9. Date and location of next General Meeting.

Annexure C – Treasurer’s Report

[Tabled at the meeting]

Annexure D – Funding Requests

2019 P&C Funding Submission - Semester One To be discussed at the P&C Meeting Tuesday 9 April 2019

Community Projects		Location	Brief Description	Cost	Approved / Not approved
1	Artist in Residence	Main Site	An artist in Residence Project to improve the area outside Rooms 9, 10 and 11.	\$12,000 P&C	
				\$5,000 School	
Grounds / Building Improvements		Location	Brief Description	Cost	Approved / Not approved
2	Outdoor sandpit shade sails	Main site	3 X shade sails over new sandpit outside Rooms 9, 10, 11	\$4,000 P&C	
				\$2,000 School	
Curriculum Area		Location	Brief Description	Cost	Approved / Not approved
3	Italian	Y6	Craft materials to make 'Carnevale Masks' as studied in Italian Term 1 - ongoing funding for future to celebrate this Italian festivity	\$150	
4	Visual Art	Main Site	Assist with children's drawing, painting and mixed media so that the canvas is in the correct position and a dedicated drying rack	\$782	
5	Technology	PP & Main Site	Purchase Blue Bots to extend students capabilities in Digital Technologies. Assist to create and implement code in line with Curriculum. Additional set of Bee Bots for PP	\$2,187	
6	Technology/ICT	All sites	Purchase iPad for each class to enable teachers to plan and implement technology into their teaching and learning program. Build staff capacity and support the BYOD program	\$11,884.00 (School to contribute 50%)	
7	Sport and Phys Ed	Main Site	Purchase shirts for 2 interschool soccer teams, existing shirts over 10 years old	\$359	
8	Integrated Curriculum in ECE	Kindy	Enhance Student learning through play experiences eg Bee Bots, Bumper Plastic Water play kit.	\$2,827	
9	National Quality Area 3 : Physical Development, EYLF Outcome 4, Links Western Australian Curriculum	PP	Update, replace and improve outdoor equipment. Replace some dated, broken, obsolete and expired obstacle course equipment, construction sets and sandpit toys	\$3,950	
10	Technology	Main Site	Purchase a new trolley to replace old grey trolley to allow more use through the school	\$6,000	
Historical P&C Funding					NO VOTING
11	Book Prizes PP x 21 classes	P - 6	Awards Assembly Term 4	\$1,300	
12	Integrated Curriculum in ECE	Kindy	Farmyard on Wheels	\$600	
13	Library	All sites	Australian standing orders - latest childrens books supported by teacher notes	\$1,705	
14	Sports Medallions	P-6	Athletics / Swimming Carnival/	\$600	
15	Ribbons	P-6	Athletics Carnival	\$500	
16	Mathletics	K - 6	Mathletics program	\$7,000	Already approved
17	Early childhood	Kindy	Transition buses	\$400	
18	Community Participation	Pre-primary	Daffodil Day - Cancer fundraiser	\$200	
Total Historical Funding 2019				\$12,305	